

EDUCATION TO CAREER NETWORK OF NORTH SAN DIEGO COUNTY  
 LEADERSHIP COUNCIL MEETING  
 January 17, 2025  
 8:00 AM– 12:00 PM  
 San Marcos Adult School  
 158 Cassou Rd, San Marcos CA 92069

Time	Agenda Item	Person(s) Responsible
	<i>Leadership Council</i>	
8:00-8:05 AM	Welcome and Introductions 1. Review and Approval of Agenda 1-17-25	Adame
8:05-8:10 AM	Public Comment	
8:10-8:30 AM	Communications 1. Review and approval <a href="#">12-6-24 ETCN Leadership Council Meeting Minutes</a> 2. Strategic Planning Meeting invites 3. <a href="#">Adult Ed Communications</a> a. <a href="#">New CalPro website</a> (note self-directed online courses and new clinics/institutes) b. <a href="#">CAEP Carryover Compliance: Best Practices</a>	
8:30-9:30 AM	Strategic Planning Session with Frank Scarpaci	
	<i>Leadership Council &amp; Fiscal Agent</i>	
9:30-9:45 AM	Fiscal Agent Report 1. <a href="#">Planned vs. Actuals</a> 2. <a href="#">FY 24-25 CAEP &amp; WIOA Due Dates</a>	Escamilla
	<i>Leadership Council, Fiscal Agent &amp; Operations Team</i>	
9:45 - 12:00 PM	Operational and Discussion Items 1. Welcome Tan Stowell 2. <a href="#">2025-28 Three Year Plan</a> Overview 3. Business and Community Forum Update 4. College and Career Pavilion @ Petco Park update 5. Monday.com update 6. Path to Palomar Update 7. Update ETCN website 8. Review <a href="#">2024-25 ETCN Calendar</a> a. Date for Career and Education Showcase <a href="#">Member District Roundtable</a> Link to Form Link to <a href="#">responses</a>	Stowell All Porter/Mah Mah Mah Maschke LC & Hayes All

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	<p>(Please complete the form prior to each LC meeting.)</p> <ol style="list-style-type: none"> <li>1. Escondido</li> <li>2. Palomar</li> <li>3. Poway</li> <li>4. Ramona</li> <li>5. San Marcos</li> <li>6. Vista</li> </ol> <p><a href="#">Operations Team Updates</a>  <a href="#">link</a> to responses</p> <p>(Please complete the form prior to each LC meeting.)</p> <ol style="list-style-type: none"> <li>1. Curriculum, Marketing and Planning</li> <li>2. Data and Accountability</li> <li>3. Disability Coordinator</li> <li>4. Partnership Coordinator</li> <li>5. Technology Integration</li> </ol> <p>Regional and Professional Updates</p> <ol style="list-style-type: none"> <li>1. Strong Workforce</li> <li>2. Super Region</li> <li>3. ACSA Adult Ed Council             <ol style="list-style-type: none"> <li>a. No Report: Next meeting is on 02/26/2025</li> </ol> </li> <li>4. CCAE</li> <li>5. ACCE/CCCAOE</li> </ol>	<p>Adame Maschke Porter Marovich Phillips O’Shea-West</p> <p>Hayes Rhoads Magallon Mah Stowell</p> <p>Maschke Garramone Barajas</p> <p>Porter Maschke</p>
	<p>Wrap up &amp; Next Steps</p> <ol style="list-style-type: none"> <li>1. Action Items</li> <li>2. Agenda Items for the Next Meeting March 7, 2025             <ol style="list-style-type: none"> <li>a. Three Year Plan 2025-28</li> <li>b. March 2025 negotiate ASAP contract</li> <li>c. Business and Community Forum Recap</li> <li>d. May 28, 2025 Meeting changed to a quarterly meeting/ approve Three Year Plan due 6-20-2025</li> <li>e. August 2025 Meeting date to approve Annual Plan</li> </ol> </li> </ol>	<p>Adame, Smith</p>
<p>12:00 PM</p>	<p>Adjournment</p>	
<p>Due Dates &amp; Deadlines</p>	<ul style="list-style-type: none"> <li>● 1-31-25 CAEP Student Data due in TOPSPro (Q2)</li> <li>● 1-31-25 CAEP Employment and Earnings Follow-up Survey</li> <li>● 1-31-25 WIOA Q2, TOPSPro Enterprise : CASAS</li> <li>● 1-31-25 WIOA Q2 Data Integrity Report CASAS</li> <li>● 1-31-25 WIOA CA Accountability Training CASAS</li> <li>● 1-31-25 WIOA CASAS Implementation Training CASAS</li> <li>● 1-31-25 WIOA Q2 Expenditure Claim Report OTAN</li> </ul>	

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	<ul style="list-style-type: none"><li>● 1-31-25 WIOA Q2 Employment and Earnings Follow-up Survey CASAS</li><li>● 2-28-25 CAEP Preliminary allocations for 2025-26 and 2026-27 released by this date</li><li>● 3-1-25 CAEP 22/23, 23/24 &amp; 24/25 Member Expense Report due in NOVA (Q2)</li></ul>	
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FUTURE MEETING DATES:

- Friday, March 7, 2025 @ Palomar College San Marcos Campus (Strategic Planning Meeting)
- Friday, March 14, 2025 @ Vista Adult School (Strategic Planning Meeting)
- Friday, April 25, 2025 @ Poway Adult School (Approve CFAD and Three Year Plan)
- Wednesday, May 28, 2025 @ Escondido Adult School